West Irvine Intermediate

SBDM Minutes

October 19, 2020

Members Present: Charlotte Arvin (Principal), Danielle Howard (Teacher), Brittany Gilbert (Teacher), Samantha Cox (Teacher), Amanda Toler (Parent)

Members Absent: Amanda Baker (Parent)

Visitors: Brooke Young (Asst. Principal), Jennifer Elliott (Secretary)

Opening Business:

1. Approval of Agenda - Mrs. Arvin ask for council to approve agenda with an amendment to move Data Review to November meeting. Brittany Gilbert made a motion to accept agenda. Danielle Howard second the motion.
2. Approval Minutes for September 21, 2020 – Danielle Howard made a motion to accept minutes. Brittany Gilbert second the motion.

New Business:

1. Principal Reflection and Goals – Council reviewed and discussed the reflections and goals of principal.

Old Business: No old Business

School Improvement Planning

1. Update on progress of CSIP development – Mrs. Arvin ask council to review the School Safety Report and School Assurances. Amanda Toler made a motion to accept. Danielle Howard second the motion.
2. SWOT – reviewed and discussed

Student Achievement – moved to November meeting.

Budget: Samantha Cox made a motion to accept budget report. Danielle Howard second the motion. Mrs. Arvin ask council to approve the purchase of 15 chrome books $3840.00. Samantha Cox made a motion and Danielle Howard second the motion.

Bylaws and Policy Review:

1. Revise By-Law: First read of agenda and decision making. Agenda - Policies & By-Laws will be reviewed using KASC recommendation or as requested by SBDM members.

Decision making process add #4 to say Policies & by-laws may be reviewed and accepted “as-is” with one reading.

1. Remove #1002 – Samantha Cox made a motion to remove #1002 as we have no Advance Courses. Brittany Gilbert second the motion.
2. Remove #1003 - Samantha Cox made a motion to remove #1003 as we have no Advance Courses. Danielle Howard second the motion.
3. Review/Accept #1004 – Samantha Cox made a motion to accept Committee Structure. Danielle Howard second the motion.
4. Review/Accept # 1007 – Samantha Cox made a motion to accept Discipline. Danielle Howard second the motion.
5. Review/Accept #1008 – Samantha Cox made a motion to accept Emergency Preparedness. Brittany Gilbert second the motion.
6. Review/Accept #1014 – Brittany Gilbert made a motion to accept School Schedule. Danielle Howard second the motion.
7. Review/Revise # 1016 – Brittany Gilbert made a motion to accept Ist read of Assignment of Instructional and Non – instructional Staff Time. Add 4th bullet to say Extended school closures (i.e. related to pandemic). Danielle Howard second the motion
8. Review/Accept #1008 – Brittany Gilbert made a motion to accept Technology use with typos corrected.

# Closed Session: Council reviewed and Discussed Emergency Preparedness Plan. Samantha Cox made a motion to accept Emergency Preparedness Plan. Danielle Howard second the motion.

Adjournment: Samantha Cox made a motion to adjourn at 6:12. Danielle Howard second the motion.